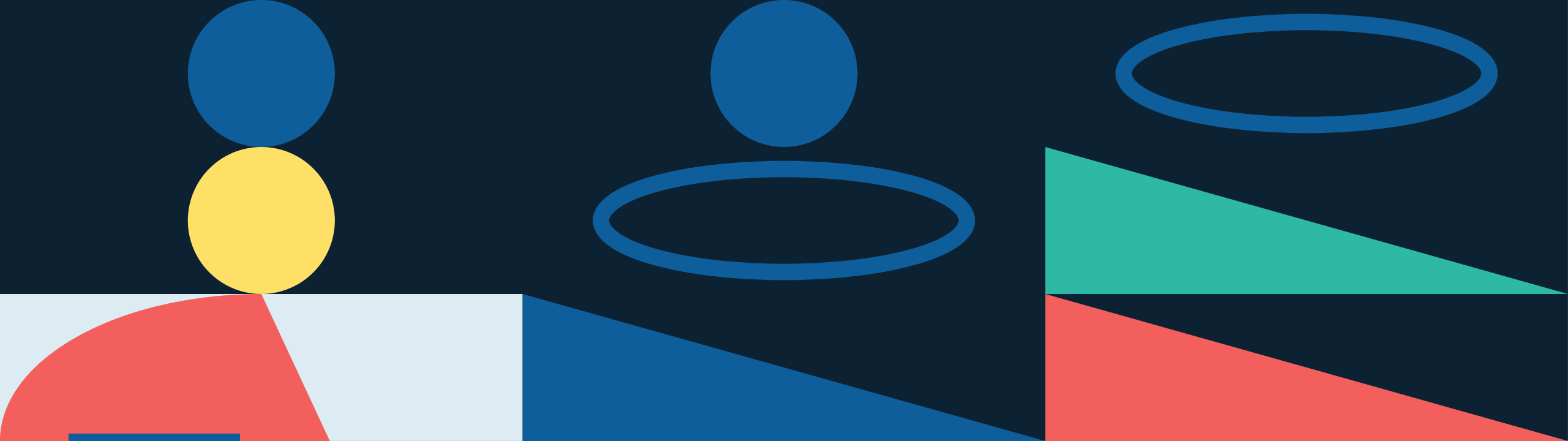




# Workplace Safety Induction

Know the hazards, follow the rules, go home safe

Trainer Name · Half day · New joiners and contractors

# 02 | Agenda

01 Introduction

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02 Core skills

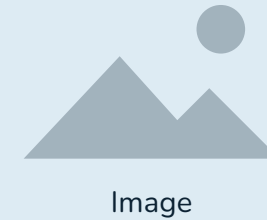
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03 Practice

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04 Apply

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01

# INTRODUCTION

**Every rule here was  
written for a reason.**

## 05 | What you will learn

- ▶ Identify common hazards on site
- ▶ Use PPE correctly every time
- ▶ Respond to fire and medical emergencies
- ▶ Report near-misses without fear

### GROUND RULE

**If in doubt, stop and ask.**

## 06 | The case for change

80%

of incidents involve unsafe  
acts (illustrative)

0

harm is our only target

2 min

to report a near-miss

*Illustrative figures for discussion.*

02

**CORE SKILLS**

# 08 | Common hazards

1

## Slips and trips

Wet floors, cables and clutter.

2

## Machinery

Moving parts, guards and lock-out.

3

## Electrical

Damaged cords and overloaded sockets.

## 09 | In an emergency



### Raise alarm

Shout and press the call point



### Evacuate

Nearest marked exit



### Assemble

Go to the assembly point



### Report

Tell the warden you are safe

# 10 | Do this, not that

## Do

- Wear PPE in marked zones
- Keep walkways clear
- Report hazards at once

vs

## Avoid

- Removing machine guards
- Using lifts during a fire
- Ignoring a near-miss

03

**PRACTICE**

# 12 | Try it: Spot the hazards



Activity photo / worksheet

**Find ten hazards in a workplace scene.**

Teams get a printed scene. Circle every hazard, rate it low, medium or high, and suggest one control for each.

# 13 | Workshop agenda

**09:00**

**Welcome**

Our safety promise

**10:15**

**Module 2**

Emergencies

**09:30**

**Module 1**

Hazards

**11:00**

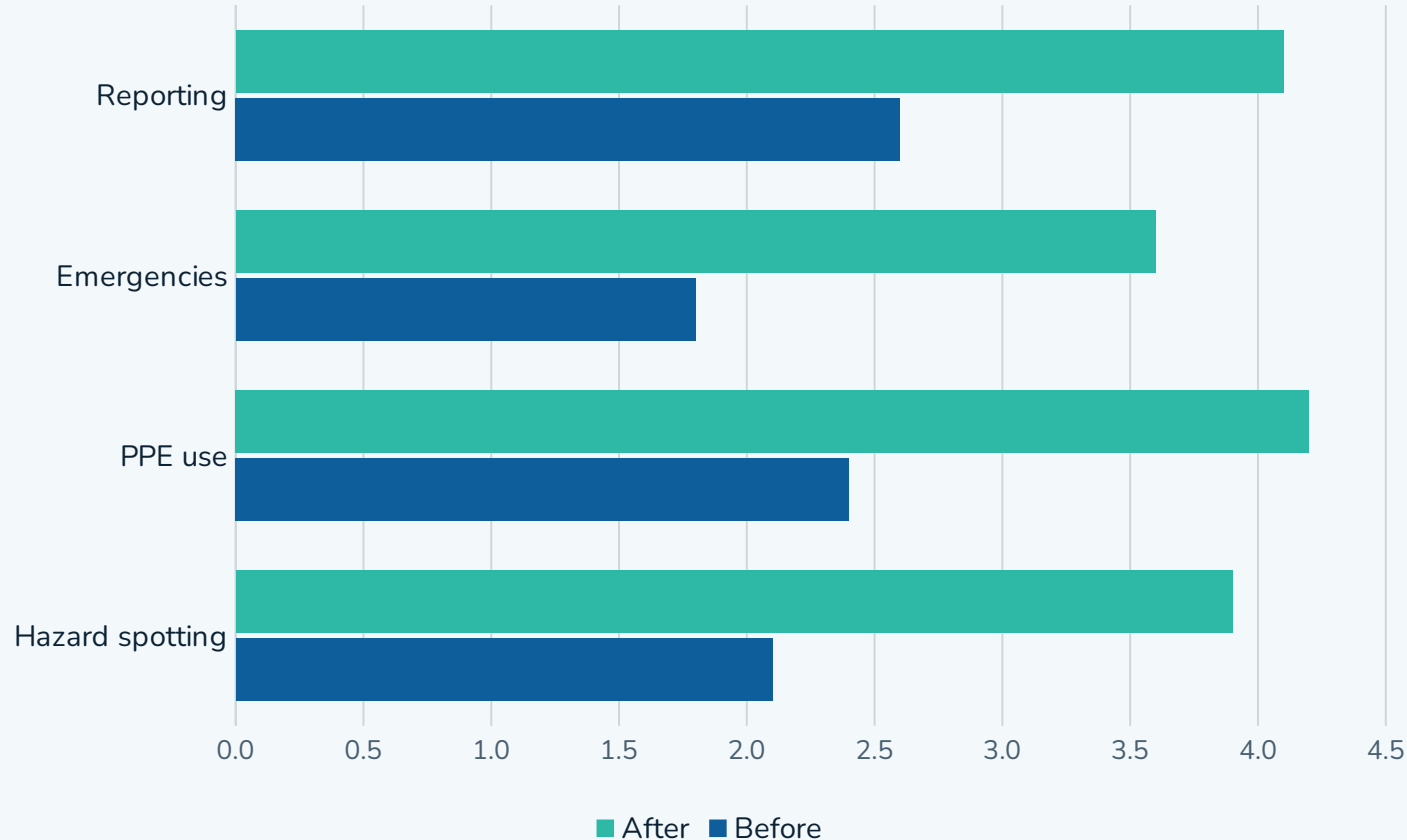
**Walkthrough**

Site tour

04

**APPLY**

# 15 | Confidence before and after



Self-rated confidence on a 5-point scale (sample data).

*Sample data for illustration — replace with your own figures.*

# 16 | Your 30-day action plan

1

## Day 1

Site tour with your supervisor.

2

## Week 1

Learn exits and assembly point.

3

## Month 1

Log your first safety observation.

# 17 | Key takeaways

- ▶ Stop if unsure
- ▶ PPE every time
- ▶ Know your exits
- ▶ Report everything



Image

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# Now go and practise

Questions, feedback and next steps.

Trainer Name · [training@yourdomain.in](mailto:training@yourdomain.in)