
Ref: SPS/EVT/2026/07

Date: 14 April 2026

The Marketing Manager
Company Name Pvt. Ltd.
Nagpur 440010

Subject: Request for sponsorship of the Annual Science Exhibition 2026

Dear Sir/Madam,

Sunrise Public School will host its Inter-School Science Exhibition on 12–13 December 2026, with participation from over 40 schools and an expected footfall of 3,000 students, parents and teachers.

We invite your organisation to support the event as a sponsor. Sponsors will receive logo placement on banners and certificates, a stall at the venue and mention in local media coverage. Sponsorship packages are listed in the attached brochure.

We would be glad to discuss this with you at your convenience. Thank you for considering our request.

Yours sincerely,

Mrs. Neha Saxena
Principal