

TechVerse 2026 — Core Committee Meeting

Date	Wednesday, 7 January 2026
Time	5:00 PM – 6:15 PM
Venue	Student Activity Centre
Chaired by	Riya Sharma, General Secretary
Minutes recorded by	Ishaan Gupta, Joint Secretary

Attendance

Name	Role	Status
Riya Sharma	General Secretary	Present
Ishaan Gupta	Joint Secretary	Present
Aditya Rao	Sponsorship Head	Present
Kavya Iyer	Events Head	Present
Zoya Khan	Publicity Head	Present
Prof. S. Banerjee	Faculty Adviser	Present

Agenda

1. Sponsorship status
2. Event list
3. Publicity
4. Hospitality

Discussion and Decisions

1. Sponsorship status

Two partners have confirmed and three are in discussion.

Decision: Follow up with pending partners by 15 January.

2. Event list

The events team proposed 26 events. Two overlapping events were merged.

Decision: Final list of 25 events approved.

3. Publicity

Social media teasers will start next week; posters for partner colleges are ready.

Decision: Begin campaign on 12 January.

4. Hospitality

Accommodation for outstation participants needs hostel approval.

Decision: Faculty adviser to request approval from the warden.

Action Items

#	Action	Owner	Due date	Status
1	Follow up with sponsors	Aditya Rao	15 Jan 2026	Open
2	Publish event list	Kavya Iyer	10 Jan 2026	Open
3	Start teaser campaign	Zoya Khan	12 Jan 2026	Open
4	Hostel approval	Prof. S. Banerjee	14 Jan 2026	Open

Next Meeting

Next meeting: Wednesday, 14 January 2026 at 5:00 PM.

The meeting ended at 6:15 PM with a vote of thanks by the chair.

Riya Sharma

Chairperson

Ishaan Gupta

Recorded by

Minutes are a summary of the discussion and are confirmed at the next meeting. Circulate within three working days.