

Shri Rajesh Kumar Verma

Deputy Secretary (State Civil Service)

Lucknow, Uttar Pradesh / +91 94150 12312 / rajesh.verma@email.com

PROFILE

State civil service officer with 14 years in district administration, rural development and public health programmes. Seeking deputation to a central ministry in social-sector policy.

PERSONAL DETAILS

Father's name : Shri Mahesh Chandra Verma
Date of birth : 12 August 1984
Gender : Male
Nationality : Indian
Category : General
Marital status : Married
Permanent address : 24, Civil Lines, Sitapur, Uttar Pradesh – 261001
Languages known : Hindi, English, Urdu

EDUCATIONAL QUALIFICATIONS

M.A., Public Administration 2006 – 2008
Ganga Valley University
First Division, 71.4%

B.Sc., Mathematics 2003 – 2006
Ganga Valley University
First Division, 68.2%

Class XII (U.P. Board) 2003
Aster Grove Inter College, Sitapur
81.0%

Class X (U.P. Board) 2001
Aster Grove Inter College, Sitapur
84.5%

SERVICE RECORD

Deputy Secretary, Department of Medical Health 2022 – Present
State Secretariat, Lucknow

- Coordinate the state anaemia-reduction programme across 75 districts.
- Prepared the department's five-year plan and monthly reviews for the Principal Secretary.

Chief Development Officer 2018 – 2022
District Administration, Bahraich

- Led rural development schemes worth ₹650 crore a year; district ranked 3rd in state on scheme dashboards.
- Oversaw construction of 18,000 rural houses and 400 km of village roads.

Sub-Divisional Magistrate 2012 – 2018
District Administration, Hardoi and Unnao

- Handled revenue courts, elections and disaster relief during the 2013 floods.

Probationer 2011 – 2012
State Administrative Academy

- Foundation and district training.

TRAININGS ATTENDED

- Mid-career training programme, state administrative academy (2019, 6 weeks)
- Public policy and management, national institute of public administration (2016, 4 weeks)
- Disaster management certificate course (2014)

AWARDS & HONOURS

- Chief Minister's Award for Excellence in Public Administration (2021)
- Commendation certificate for flood relief, Divisional Commissioner (2013)

TEACHING & TRAINING

- Faculty for induction training of new officers, State Administrative Academy (2020–present)
- Resource person, district-level training on grievance redressal (2019)

SKILLS

Administrative: District administration, scheme monitoring, revenue law, election management

Digital: e-Office, PFMS, MS Office, dashboard reviews

Languages: Hindi, English, Urdu

DECLARATION

I hereby declare that the information given above is true and correct to the best of my knowledge and belief.

Place: Lucknow

Date: _____

(Signature)

Shri Rajesh Kumar Verma